

FAQ for Electronic and Electrical Short Course 电子和机电短期课程问答录

- Q1. Why conduct free training sessions? 为何开办免学费课程?
⇒ **VTAR Institute (VTAR) actively promotes technical and vocational training, through its short courses VTAR hopes to increase the public interest in learning a skill, and realize the importance of mastering it.**
拉曼技职学院积极推广技职培训，并希望短期课程能增加民众学习手艺的兴趣，同时让大家了解掌握一技之长的重要。
- Q2. When should I register? 我如何报名?
⇒ **Due to limited places in these tuition-free short courses, registrations are accepted on a first come first served basis. You are advised to register early to avoid any disappointment.**
免学费短期课程名额有限，先到先得。有意者请尽早报名，以免向隅。
- Q3. Is there any registration fee? 是否有任何的注册费?
⇒ **A Registration fee of RM30 will be imposed per course.**
学院将会征收一门课程 30 令吉的报名费。
- Q4. Is lunch provided? 是否有提供午餐?
⇒ **Lunch will not be provided**
不提供午餐
- Q5. What will I get at the end of the course? 完成课程后，学生得到什么证书?
⇒ **A certificate of attendance will be awarded to all those who attend all sessions in the two-days course, or at least 80% of the four-days or five-days course.**
出席率达 100%（两天课程）或至少 80%（4 或 5 天课程）者将获颁结业证书。
- Q6. Who is suitable to attend the course? 谁适合报读短期课程?
⇒ **The course is designed to attract students and members of the general public who want to learn new electronic and electrical skills or those who wish to experience the electronic and electrical programme.**
凡对学习电子和机电技能或体验电子和机电有兴趣的学生和民众皆可报名。
- Q7. Where are the courses held? 课程在哪里开办?
⇒ **All the courses are conducted at VTAR Institute, Off Jalan Malinja, Taman Bunga Raya, 53000 Kuala Lumpur. (via TAR UC – Gate 4)**
所有的课程皆在拉曼技职学院开办，地址是 Off Jalan Malinja, Taman Bunga Raya, 53000 Kuala Lumpur. (via TAR UC – Gate 4)
- Q8. How many participants in each class? 每班有多少学生?
⇒ **Minimum of 8 to a maximum of 14 participants per class. The size of each class also depends on the type of short courses that is been conducted.**
每班学生介于 8 至 14 人。班级大小取决于短期课程类型。

Q9. What kind of tools are needed for the short courses? 短期课程需要用到什么工具?

⇒ **The tools list for the short course are below: 短期课程必备的工具如下:**

Electrical Short Course 机电短期课程

Test Pen, Cable Stripper, Wire Cutter, Pliers, Small Hammer, Screw Driver (Flat), Philips Screw driver

测试笔, 电缆剥线钳, 剪线钳, 钳子, 小锤, 螺丝刀(平), 菲利普 螺钉刀

Electronic Short Course 电子短期课程

Multimeter, Soldering Sets, Screw Driver (Philips , Flat), Wire Stripper, Wire Cutter

万用表, 焊接组, 螺丝刀(菲利普, 平), 剥线钳, 剪线钳

Q10. Can I purchase the tools required for the short course on my own? 学生可以自购材料吗?

⇒ **Yes, you can purchase the tools box on your own.**

可以。

Q11. If I already have all the tools for the short course, can I use it in the class?

若学生已备齐学习材料, 可以在班上使用吗?

⇒ **Yes, you can use your own tools.**

可以。

Q12. Can I take up all the short courses offered by VTAR? 学生可以报读所有拉曼技职学院开办的短期课程吗?

⇒ **Students are welcome to participate in any of the short courses. Students also encourage to enroll in two-year Electronic Equipment or Electrical Installation & Maintenance course, obtaining the SKM (Sijil Kemahiran Malaysia) certificate issued by the JPK (Jabatan Pembangunan Kemahiran).**

拉曼技职学院欢迎学生参加任何短期课程。若有兴趣, 学生还可报读本院为期两年的电子设备和机电装置与维修课程, 考取大马人力资源部技术发展局颁发的大马技术证书。